

Contract Number



Contract Regulations Exemption Request Form



South Cambridgeshire District Council

Section 1 - Officer Completes

Your Name: David Gill	Approval required from: Stephen Hills (See notes below)
Contract Title: Underpinning Work to 69 St Vincent's Close	Budget Value: £65,000 Additional cost Contract Value: £65,000 Additional cost
Supplier: Colwyn Construction	Supplier Code: (from the Council's FMS System)
Valid Reasons for Exemption:	
No Competition	<input type="checkbox"/> Documentary evidence exists (list in Supporting Info)
Unforeseen emergency	<input checked="" type="checkbox"/>
Collaborative procurement arrangement	<input type="checkbox"/>
Exemption from using a corporate contract	<input type="checkbox"/> Technical <input type="checkbox"/> Capacity <input type="checkbox"/> Conflict of Interest
Gas or electricity purchase	<input type="checkbox"/>
Extension of existing contract	<input type="checkbox"/> Existing contract has provision for extension
Regulation Paragraph From Contract Regulations:	3.4.2
A competitive tender was undertaken and Colwyn construction appointed. The original contract was appointed on the basis of the structural survey report. Once construction work was started it became evident that the building will require immediate underpinning work and that this should not be delayed.	
The extension is granted on the basis of: 3.4.2 an exemption is necessary because of unforeseen emergency involving immediate risk to persons, property or serious disruption to Council services.	
Legal or Procurement Consulted	<input checked="" type="checkbox"/>
Person consulted: Sean Missin	Date: 02/02/2016

Section 2 - Authoriser Completes and copies to Requesting Officer, CFO, Procurement & Legal

Approved by: (Signature)		Date:	02/02/2016
Comments:			

Routing information (who can authorise this exemption request):

Scenario	To
Level 1 to 1 1/2 £5,001 - £12,500	Service Manager
Level 1 1/2 to Level 4 £12,501 - £120,000	Corporate Manager
Over Level 4 £120,001 - EU Value	Chief Executive Executive Director

Notes:

- To electronically check one of the exemption options
 - o Double left click on the box
 - o Select Checked
 - o Press OK